

# HICKORY GROVE CHRISTIAN SCHOOL

## BOOSTER CLUB

### AGENDA / MINUTES

**Our Mission: "To know Christ and to make Him known through Christian education."**

Present: Sam Phipps, Rick Turner, Sandy Cox, Joan Gantt, Jeannie Parker, Henry Ward, Ron King, Kevin Thomas, Sherry Thomas, Debbie Turner, Donna Karlesky, Grant Coffey, Allyson Narron, Ellen Cavanaugh, Mindy Walsh, and Tommy Lunsford

<b>Date:</b> Monday, October 4 <sup>th</sup> , 2010		<b>Time:</b> 6:30 pm – 8:00 pm	<b>Location:</b> HGBCS FLC
<b>Members Present:</b>			
<input type="checkbox"/> <b>Welcome and Prayer-</b>	<b>Sam</b>	Sam read passage from <i>Luke 11 :<sup>9</sup> "So I say to you: Ask and it will be given to you; seek and you will find; knock and the door will be opened to you. <sup>10</sup>For everyone who asks receives; he who seeks finds; and to him who knocks, the door will be opened.</i> Discussed as a group, the need to pray about everything before decisions are made. Ask, Seek and Knock. Our God is huge, ask for something big! Don't give up.	
<input type="checkbox"/> <b>Announcement-</b> <input type="checkbox"/> <b>Roberts Rules</b>	<b>Sam / Grant</b>	<u>Announcement:</u> <ul style="list-style-type: none"> <li><input type="checkbox"/> Conduct for meetings are to be consistent with Roberts's Rules, which is stated in bylaws. Sam provided a summary of the rules and encouraged all to keep each other accountable to the rules. (Handout of rules).</li> <li><input type="checkbox"/> Motions: a formal recommendation must be made as a motion; followed up with a seconded motion and voted upon.</li> <li><input type="checkbox"/> Sam reviewed the agenda and requested that agenda items to be sent to Sam/ Grant ahead of time, at least a day prior upcoming meeting.</li> <li><input type="checkbox"/> Minutes to send out electronically prior to meeting.</li> </ul>	
<input type="checkbox"/> <b>Approval of last meeting minutes: 08/30/2010</b>		Minutes approved by consensus.	
<i>Old Business</i>			
<input type="checkbox"/> <b>Pancake Breakfast</b> <input type="checkbox"/> <b>Golf Tournament</b>	<b>Grant/ Sherry</b> <b>Grant/ Tommy</b>	<u>Discussion:</u> <b>Pancake Breakfast:</b> Awaiting approval. <b>Golf Tournament:</b> Tentative date for HGBCS Booster Club Golf Tournament is March 21 at PLCC (Monday, Teacher Work Day). Sandy working with PLCC. Carol Coffey is facilitating the golf committee. Need volunteers from Booster Club to assist. Goal: 100 golfer participation. Each Coach for each team (football, soccer, baseball, basketball) to get a foursome for each sport. Grant recognized that PLCC has allowed the HGBCS golf team to play and practice there for past 2 years without cost. Grant spoke with Whitney Fogle who worked last year and now does Marketing. Current debt to \$163, 000 to Church. Make every effort to pay off debt and list what debt is for. <u>Action Taken / Planned:</u> Sam to resend request for Pancake Breakfast to Tommy Lunceford and Mr. Ward. Grant presented a proposal for a golf tournament sponsored by the Booster Club, approved by consensus. Ellen Cavanaugh to develop "Save the Date for Golf Tournament" flier and send out to members/ school. Grant to draft a proposal letter for potential golf tournament sponsors. Golf committee members will continue to meet and update the Booster Board accordingly. Golf committee members will meet with PLCC to work on details of tournament.	
<i>New Business</i>			
<input type="checkbox"/> <b>Fall Awards Program: Oct. 18 &amp; Nov. 15</b>	<b>Grant</b>	<u>Discussion:</u> Grant presented the dates for the Fall Awards Program. Dates include: 10/18/10- Middle School and 11/15/10 - JV and Varsity. Roger Woodell give spiritual opener to Middle School	

	<p>program and each coach will announce team and award Lion’s Pride and Christianship awards. The events will be at 6:30PM FLC Gym. Mike Daniels to speak at JV and Varsity program. .</p> <p><b>Action Taken/ Planned:</b> Received as information.</p>
<p>❑ <b>Committee Leads</b></p> <p>❑ <b>Apparel</b> <span style="float: right;">Allyson/ Joan</span></p> <p>❑ <b>Gate</b> <span style="float: right;">Rick</span></p> <p>❑ <b>Special Events</b> <span style="float: right;">Mindy/ Sherry</span></p> <p>❑ <b>Membership</b> <span style="float: right;">Ellen</span></p> <p>❑ <b>Concessions (Cart Funding)</b> <span style="float: right;">Ron</span></p>	<p><b>Committees:</b></p> <p><u>Apparel:</u> Apparel now in available in the HGBC bookstore. Bringing good traffic into the bookstore. There has been a request to post a price signage for products in the bookstore. (Sweatshirts on order. Supplies running low. Grant / Donna gets “greenies” from sells in the bookstore. Sales are good to date with \$9400 sold this year. Some parents have requested to sell their products (jewelry and bows) and give percentage of sales back to booster club. Anticipate sweatshirts and hoodies to be in by Friday. Grant informed that additional space would be available for apparel in the bookstore.</p> <p><u>Gate:</u> Rick Turner informed the group that the gate entry tables would be moved up and located directly under the street light. Gate is going well, but busy. Each individual sport gets that gate monies to help set budget for each sport and to offset the reference fees (Steve and Grant decision which was voted upon in May). It was noted that the gate monies for the homecoming game was \$3008. Booster club is supplementing the other sports, helps tract/ audit the monies more accurately.</p> <p><u>Special Events:</u> Mindy and Sherry stated that the special events are going well. Elementary kids especially are engaged and like it. Would like to focus on activity to help draw older kids. Senior Night coming up. Ellen taking care of soccer senior night. Mindy to check with all sports, asking Debbie assistance with the program. The 5<sup>th</sup> Quarter: date is <u>October 15<sup>th</sup></u>. Mr. Ward has spoken with Mr. Lineberger and Mrs. Townsend to work on an event for the 5<sup>th</sup> Quarter. Suggestion was made to work with the youth minister (Mike Powers) to get their involvement in this special event.</p> <p><u>Membership:</u> Currently there are 84 blue members, 10 gold members, and 7 grandparent memberships (\$16,550). Donna passed out list of booster club members.</p> <p><u>Concessions:</u> Ron built a concession cart (in gym): wired with plug/ breaker box, hot dog cooker, nacho machine and 2 side doors to hold drinks (need \$2000 to pay for cart and stock). Ron requested monies to stock and ready cart for games, particularly indoor events. Simplify process, wouldn’t require ice to be brought to concession stands.</p> <p><b>Action Taken/ Planned:</b></p> <ul style="list-style-type: none"> <li>▪ Products/ apparel to be sold must be purchased by the booster club and sold. Leads of the Apparel committee will make determination of product selections. Signage request must go through Creative Communications. Ron King to help facilitate getting product price signage for book store.</li> <li>▪ Encourage everyone to seek out opportunities to recruit new members to join the booster club.</li> <li>▪ Ron requested (\$2000 to pay for cart and stock) monies to stock and ready cart for games, particularly indoor events. Approved proposal by consensus</li> </ul>
<p>❑ <b>Roundtable/ Other Topics/ Discussion:</b></p>	<p><b>Discussion:</b></p> <p>❑ Budget: all new this year, new process. Much discussion regarding setting up booster club/ athletic budget for upcoming year. In spring, look back at year and set budget for next year. Mr. Ward reviewed that the School is a ministry of HGBC, has ripple effort for church, school and its members. Finances/ Booster Club Accounting: Donna passed out summary of finances through 9/30, with detailed outline ledger. Last page shows expenses.</p>

	<p><input type="checkbox"/> Publicity: announcements. Opportunities for publicizing sporting events for students/ parents. Debbie Turner sends announcement to each school (elementary, middle school, high school). At this point, unable to get on internet site at this time.</p> <p><b><u>Action Taken/ Planned:</u></b></p> <p><input type="checkbox"/> Mr. Ward recommended setting a meeting with a subset of Board (President, Athletic Director, Treasurer and Long Range Planning lead) to meet with Steve to discuss budgetary items and next years budgets. Sam to set up meeting with subset of Board and meet with Grant and Mr. Ward prior to meeting with Steve to help set an agenda. Agenda will be provided to Steve in advance. Approved by consensus.</p> <p>▪ Reports received as information. Donna commended on her efforts to set a checks/ balance and establishing a general ledger.</p>
<p><input type="checkbox"/> <b>Schedule Upcoming Booster Club Board Meeting</b></p>	<p><input type="checkbox"/> <b><u>Next Meeting:</u> <i>November 1<sup>st</sup>, 2010 at 6:30pm</i></b></p> <p><input type="checkbox"/> <b><u>Standing Meeting:</u> <i>First Monday Monthly at 6:30pm, FLC.</i></b></p>
<p><input type="checkbox"/> <b>Adjournment</b></p>	<p><input type="checkbox"/></p>
<p><b><i>Prepare for Next Meeting</i></b></p>	
<p><input type="checkbox"/> <b>Plan next steps and next meeting agenda:</b></p>	<p><input type="checkbox"/></p>

*“But seek first the kingdom of God and his righteousness, and all these things shall be added to you.” Matthew 6:33 (NIV)*